

East Devon Action on Poverty Fund

Data Protection

Any personal information which you provide will be held and used by East Devon District Council for the purpose of your grant application. Your information will be held temporarily by SNAP Surveys Ltd who provide the software used for the application. Your information may also be shared within East Devon District Council for the purposes of carrying out our lawful functions. Otherwise your personal information will not be disclosed to anybody outside East Devon District Council without your permission, unless there is a lawful reason to do so, for example disclosure is necessary for crime prevention or detection purposes. Your information will be held securely and will not be retained for any longer than is necessary. There are a number of rights available to you in relation to our use of your personal information, depending on the reason for processing.

Further detail about our use of your personal information can be found in the relevant Privacy Notices which can be accessed online: <http://eastdevon.gov.uk/privacy>

SNAP Surveys Ltd Privacy Policy: <https://www.snapsurveys.com/survey-software/privacy-policy-uk>

Confirmations

1. Please select the box below to confirm that you've read and understood the online guidance, terms and conditions for our East Devon Action on Poverty scheme and agree to abide by all the requirements, terms and conditions of the grant. You won't be able to fill in the application form without confirming this.



2. Please select the box below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is classed as confidential or protected under data protection legislation and policies it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>



A. Checklist

3. If you answer 'No' to any of the following questions you are not eligible for this funding:

	Yes	No	Does not apply
Do less than 25% of the beneficiaries of your project live outside East Devon?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you a properly constituted not for private profit organisation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If your project is working with vulnerable people do you have a Safeguarding Policy and appropriately trained staff/volunteers?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have a constitution and a minimum of two wholly unrelated trustees / directors and your own separate bank account, with a minimum of two wholly unrelated signatories?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you applying for a maximum of 50% of the total costs of your project?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have at least 70% of your match funding (funding from other sources) in place?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Does your project meet one or more of the aims of our Poverty Strategy and Action Plan:

<https://eastdevon.gov.uk/council-and-democracy/council-business/poverty-reduction-strategy/about-the-poverty-reduction-strategy/>

Are you applying to us for funding of between £500 and £5,000?

Do you have one written quotation if the total cost of your project is under £5,000, three written quotes (if possible) if it is between £5,000 and £100,000, or five written quotes (if possible) if it is over £100,000?

Would any grant money awarded be able to be spent and claimed within 12 months of receiving a grant offer letter in around December 2022?

4. If you answer 'Yes' to any of the following questions you are not eligible for this funding:

	Yes	No	Does not apply
Is your project for ongoing costs?	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Has your project previously had any funding from East Devon District Council? For example from Crowdfund East Devon, our Coronavirus Community Food Fund, or our Small Community Grants.

B. About your organisation

5. The name of your organisation:

Seachange Devon

6. Is your not for private profit organisation:

- A parish council
- A properly constituted voluntary or community group
- A Charity registered with the Charities Commission
- A Community Interest Company registered with Companies House
- Other properly constituted and not for private profit organisation, please describe below:

7. Your position within the organisation:

Volunteering Project Development Manager

8. Postal address of your organisation:

East Budleigh Road, Budleigh Salterton, Devon. EX9 6HF

9. Email address of your organisation:

help@seachangedevon.org

10. Web address of your organisations website (if you have one):

www.seachangedevon.org

C. About you

11. Your name:

[REDACTED]

12. Your email address, if different to the email address of your organisation above:

[REDACTED]

13. Describe the project, item or activity for which the funding will be used:

This should be a minimum of 100 words.

Please send any pictures, quotes, photos and videos by email to jbuckley@eastdevon.gov.uk or by post to Jamie Buckley, Community Engagement and Funding, East Devon District Council, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ.

Let's Cook for Health Family Community Cooking is a project based in the Littleham area of Exmouth, East Devon that includes conversations about diet, family meals on a budget and a short talk by different local community groups on what support is on offer in the area. Staff and volunteers will support people in the community to cook healthy food for all the family and then share lunch together. During the sessions we will cover different aspects of healthy lifestyle such as exercise, relaxation and mindfulness etc. The aim of the project is to improve the social, mental and physical wellbeing of families in the community on low income, who may suffer mild mental health issues, feel isolated or be going through a tough time and will benefit from being part of a social group all learning cooking skills together. The sessions provide a warm, inclusive and friendly group environment providing an opportunity to share ideas, socialise and eat together. The funding will be used to purchase ingredients and equipment for cooking, venue hire and expenses for volunteers along with costs of facilitating the sessions.

14. Why do you want to carry out this project and what difference will it make? How do you know this is needed? Who and how have you consulted?

This must be a minimum of 100 words, if it is not, your application will be returned to you.

Littleham (Exmouth) is a ward within Exmouth which has high health inequalities including many within young families. We want to provide our Let's Cook for Health Family Community sessions so that we can address these inequalities, give the community the tools to make better health choices and provide much needed support in this area of Exmouth. We recently supported the organisation of a health and wellbeing event with 2 local GPs in the Littleham area to showcase the range of services / activities that is on offer locally and affordable. This event was a great success, and we conducted a survey of those that attended which evidenced that there is a large need for direct community support such as our Let's Cook for Health Family Community Cooking project. We have good links with the GP's and local primary school, and we know from consulting with them that this project would be a great benefit to families in this area. We would work with these partners and Leisure East Devon (who are already placed in the school) to ensure that those in need of this type of support are signposted to the community sessions and we reach those most in need. This project will make a lasting difference on several levels 1. Cooking and eating together promotes positive social interaction and can lead to new friendships thereby overcoming isolation. 2. Learning how to cook healthy meals on a budget encourages positive mental, emotional and physical health. 3. Through the project we encourage volunteering which has been shown to improve confidence, self-esteem, a sense of community belonging and new skills that are transferable. 4. In some cases this is the only proper meal participants may be receiving in their week. 5. Participants will have access to help from a variety of community groups who will engage with them during the sessions.

15. How will your project, item or activity help meet the aims of our Poverty Strategy?

Write in all of the specific actions / aims from the wording of the Strategy and / or Action Plan that are relevant to your project / activity, and tell us how your project / activity helps meet those aims. If your answer does not contain this information, your application will be returned to you.

Poverty Strategy: <https://eastdevon.gov.uk/council-and-democracy/council-business/poverty-reduction-strategy/about-the-poverty-reduction-strategy/>

Our project will help meet Objective 1 (Helping people on low incomes to maximise their income and minimise their costs building financial resilience and reducing indebtedness) by teaching those participating to meal plan and cook healthy meals on a budget. This will maximise income and support financial resilience. We will meet Objective 2 (Strengthening families and communities, including supporting groups of people that are more likely to experience poverty) by supporting those who have health inequalities and live in poverty in the Littleham area of Exmouth, East Devon. Through the project we encourage volunteering which has been shown to improve confidence, self-esteem, a sense of community belonging and new skills that are transferable. This will support Objective 3 (Promoting an inclusive economy by raising skills and improving access to a range of employment opportunities for people on low incomes). We will meet Objective 5 (Improving health outcomes for people on low incomes) through the overall aims of the project which will improve access to support, signpost to other support networks and teach families how to cook healthy on a budget whilst also improving mental and physical health.

16. If your application was successful, when do you think you would:

Please bear in mind that decisions will not be made until the end of November 2022

Start work on the project /
item / activity: February
2023

Spend the East Devon
Action on Poverty grant:
This must be within 12
months of finding out you
have been successful in
your application. April 2023

E. The costs of your project

17. Every project needs to include a written quotation from at least one contractor / supplier / provider. If the total cost of the project / activity is under £5,000 you must provide one written quotation. If the total cost of the project is over £5,000 but less than £100,000 you must get a minimum of three written quotations, or detail why this is not possible e.g. only one supplier that can do the project. If your project costs are over £100,000 you must provide five written quotations, or detail why this isn't possible. Have you done this and will include it as part of your application?

Please note that this is for the total cost of your project, and not based on the amount you are applying for from us. If you are purchasing items, the quotations could be copies of websites where you can purchase the items, detailing quality and cost.

- Yes - please detail as part of question 19 and send written quote(s) by email to jbuckley@eastdevon.gov.uk or by post to Jamie Buckley, Community Engagement and Funding, East Devon District Council, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ.
- No - you need to do this before submitting your application

18. Can your organisation claim VAT back on what you spend on this project / activity?

- Yes - submit project costs not including VAT below (nett)
- No - submit project costs including VAT below (gross)

19. Please tell us about the costs and funding for your project:

Total cost of project / item 4216.02
/ activity:

Please tell us how you've arrived at this cost:

Amount of money you are applying for from our Action on Poverty Fund: This must be between £500 and £5,000, and a maximum of 50% of your total project / activity costs.

Ongoing ingredients at £600, Pantry box at £40, Pantry box ingredients at £95, Venue hire at £120, Travel and vol expense at £120, information leaflets at £200, Equipment and utensils at £453.56, Pan set at £75.99, Misc at £60, Facilitator costs on session at £300, facilitator costs planning and prep at £676.92, Activity development and volunteer costs £1174.55 and marketing costs at £300.

2065

20. Match funding

50% of the funding for your project must come from elsewhere, and you should have at least 70% of your match funding confirmed before applying to us. Tell us about:

any contribution from your organisation, and how it has been raised:

We have secured match funding of £2151.47 towards this project to cover the facilitator planning and preparation costs, the activity development and volunteer costs and marketing costs. This has been secured via a pledge we have from a long-term funder who has contributed towards the salary costs of some of the staff team.

From the Postcode Lottery

Please see above, £2151.47 has been secured.

confirmed funding from other grants providers: Please tell us the amounts, name of the grant and name of the funding provider.

n/a

any grants you have applied for from other grants providers but have not yet had decisions on: Please tell us the amounts, name of the grant and name of the funding provider.

We have to secure £2064.55 towards this project to make it happen which we are approaching yourselves for.

what money you have left to raise (shortfall), if any, and how you intend to raise it:

I confirm that:

- I am authorised to sign on behalf of the above named organisation and that any funding will not benefit any individual or private business and will only be used for the purposes specified;
- This East Devon Action on Poverty grant will be used for the purpose outlined in the application form, by the deadline specified and any unspent / uncommitted monies will be returned to East Devon District Council promptly.
- That I / we will provide East Devon District Council with a statement of how the funding has benefited the organisation / local community, photographs / videos and copies of invoices / receipts for the expenditure of the grant amount. Please see the guidance for details of what we require.
- That I / we acknowledge and understand that approval of any grant relating to this application does not commit the council to ongoing funding.
- I / we agree to all other terms, conditions and requirements of the funding.

Name: [REDACTED]

Date: 23rd August 2022

Thanks for your application. Please click on the 'submit' button below to send it to us.

Breakdown of cooking utensil costs



Tefal
Tefal Everyday IH201640 Mini Induction Hob - Black
 ★★★★★ (1718) (4.5 out of 5 stars)
£62 (incl. VAT)
 Add to basket

Delivery: 2-3 working days, £4.99 (incl. VAT)
 Add to basket

Gift Finance: Monthly cost: £10.33 (incl. VAT)

Induction hobs x 4 = £248



Set of 6 x 12" (300mm) Beechwood Wooden Spoon, Ideal for Baking, Decorating, Engraving Made in the EU. TradeDirect®
 ★★★★★ (1485) (4.9 out of 5 stars)
 £6.75 (incl. VAT)
 Add to basket

Material: Wood
 Brand: TradeDirect
 Style: Cooking
 Number of items: 1

Set of wooden spoons = £6.75p



Hand Mixer Electric, Keenstone Multi-Speed Hand Mixer with Beaters/Dough Hooks/Whisk, Turbo and Eject Button
 Visit the Keenstone Store
 ★★★★★ (285) (4.8 out of 5 stars)
 Prime Store | In Hand Mixers

-40% £11.99 (incl. VAT)
 Add to basket

Material: Stainless Steel
 Power: 300 watts

Electric hand mixer = £11.99

Shopping Basket

Price



AmazonCommercial Stainless Steel & Silicone Non-Stick Coated Whisk,
30.5 cm

£6.61

In stock

This will be a gift. Learn more

Style Name: Non-Stick Coated

Size Name: 30.5 cm

Qty: 3

Update

Save for later

See more like this

Subtotal (3 items): £19.83

3 hand whisks = £19.83p



Set of 4 Premium Stainless Steel
Mixing Bowls - Sizes 1.2L, 2.3L,
4L & 6.5L - Nesting for Space
Saving Storage, Ideal for Cooking,
Baking, Prepping.

Brand: Generic

★★★★★ - 77 ratings

£15.99

& FREE Returns

Note: This item is eligible for FREE Click and Collect
without a minimum order subject to availability. [Details](#)

New (2) from £15.99 & FREE Delivery on your first
eligible order to UK or Ireland.

Mixing bowl set at £15.99 x 2 = £31.98p



Utensil set

By Russell HobbsRHS10028

Cost = £25.51 x 2 = £51.02



TRENDS Home, 19-Pc Premium Kitchen Knife Block Set with Bonus Extras. This Set of Kitchen Knives with Block is All You Need in Your Kitchen. Ideal Knife Set for Gifts.

Visit the TRENDS Store
★★★★☆ - 3,471 ratings

£79.00

& FREE Returns

Note: This item is eligible for FREE Click and Collect without a minimum order subject to availability. Details
Size Name: 19 Pc Knife Set with Block

Knife set = £79.00

Delivery = £4.99

Total for equipment / utensils = 453.56p

Pan set

ask to results



Tower Cerastone T81276 Forged 5 Piece Pan Set with Non-Stick Coating and Soft Touch Handles, 18/20/22 cm Saucepans and 20/28 cm Frying Pans, Graphite

Visit the Tower Store
★★★★☆ - 2,200 ratings

-20% £75.99

RRP: £94.99

& FREE Returns

Cost = £75.99

Pantry Box Contents

Herbs & Spices

Cinnamon

Chilli powder

Coriander

Cumin

Ginger

Nutmeg

Paprika

Oregano

Mixed herbs

Salt

Ground black pepper

Basil

Curry powder

£32

Other Store Cupboard

Coffee

Tea

Custard Powder

White wine vinegar

English mustard

Bottle sunflower oil

Veg stock cubes

Tomato paste

£40

Tins:

1-2 tins tomatoes

£1.00

Baking

Self-raising flour

Plain Flour

Granulated sugar

Dark brown soft sugar

Golden Syrup

Black treacle

Baking powder

Yeast granules

Icing sugar

£22

Total: £95